

**Sir Thomas Abney Primary School**  
**Class Teacher Application Pack**



**Recruiting: EYFS Teacher (fixed term or permanent)**  
**Closing date for applications: Friday 25<sup>th</sup> June 2021**  
**Interview Dates: week commencing 28<sup>th</sup> June 2021**

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Dear Applicant,

Thank you for your interest in applying for a position as a class teacher at Sir Thomas Abney. If you would like to learn more about the school, we would be delighted to offer you a tour of the school or answer any questions you may have. Our school website offers a wealth of information about the school too.

Sir Thomas Abney is based in the vibrant and diverse community of Hackney, East London and has excellent transport links into and out of Central London. At Sir Thomas Abney, we understand that children learn best when they feel happy, safe and valued at school. We provide a rich and exciting curriculum and fabulous grounds to develop their confidence and enthusiasm for lifelong learning. We are absolutely committed to ensuring every child achieves well and develops high aspirations for their futures.

Over the past year, Sir Thomas Abney has worked in partnership with another local school; Harrington Hill. Each school has its own leadership team but with a shared vision of ensuring the highest standards for all of our children. We are keen to further develop the partnership over the coming years; sharing best practice and developing expertise in all aspects of the curriculum.

We are looking to recruit an Early Years' class teacher who is keen to develop and has the energy and passion to make a difference to the lives of our children. We are committed to supporting teachers at every stage of their careers and can provide bespoke training and the support of a dedicated, passionate and encouraging staff team. We are keen to hear from you if you are starting in your teaching career or are an experienced teacher.

**Geraldine Fitzmaurice**  
Executive Headteacher

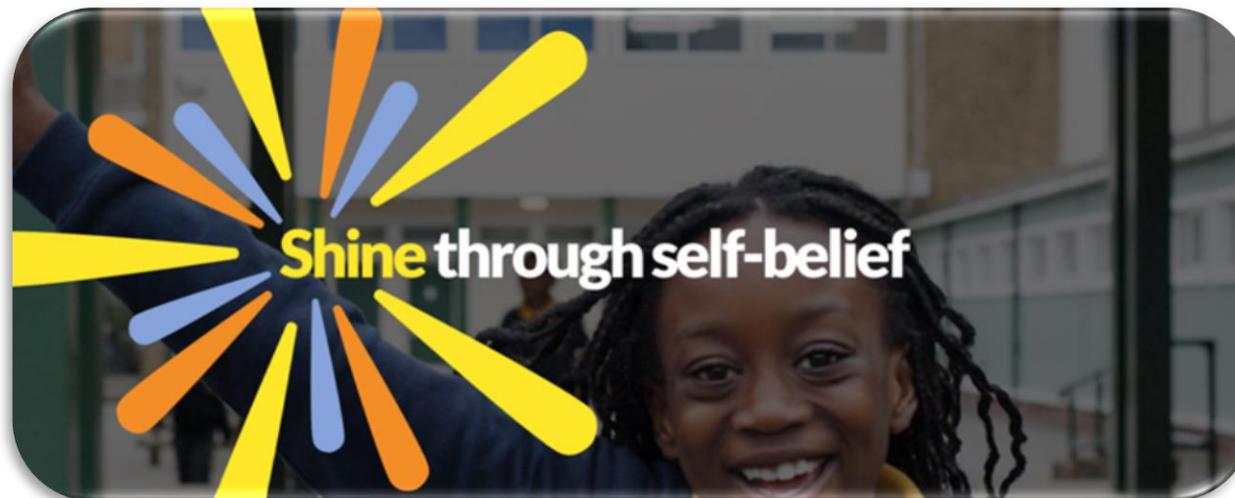
## WHY WORK WITH US?

- We are a warm and welcoming school with an enthusiastic, dynamic and talented staff team
- We offer excellent CPD and career development including opportunities for leadership
- We have wonderful children who strive to achieve their best
- We are a leading specialist Speech and Language Resource school
- We are situated in fantastic grounds, with a wonderful school library, a sensory room and on-site Forest School facilities
- Staff and children's wellbeing is very important to us: we are a happy school community!

## WE ARE LOOKING FOR TEACHERS TO JOIN US WHO:

- Are hard workers with a passion for teaching and inspiring a love of learning in all children
- Are committed to providing an aspirational learning environment in order to achieve excellent progress for all children
- Have a professional outlook, thrive on challenge and strive for excellence
- Enjoy working with others and being part of a team

Our school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We welcome applications from all sections of the community, regardless of gender, race, religion, disability, sexual orientation or age.



## HOW TO APPLY

1. Read the job description and person specification carefully.
2. Complete the application form electronically.
3. Ensure your supporting statement relates to the competencies outlined in the person specification.
4. Email your completed application to:  
[admin@sirthomasabney.hackney.sch.uk](mailto:admin@sirthomasabney.hackney.sch.uk)  
or send by post:  
**Sir Thomas Abney School**  
**Fairholt Road**  
**London N16 5ED**
5. Please make sure that your application form indicates the name & address of the school where you have most recently taught and the age group that you currently working (if applicable).

Interview Dates: **Week commencing Monday 5<sup>th</sup> July 2021**

Our school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Successful candidates will be required to complete an enhanced DBS disclosure.

We welcome applications from all sections of the community, regardless of gender, race, religion, disability, sexual orientation or age.

Should you have any queries or would like to arrange to visit our schools please contact the school office on: 0208 800 1411 or email: [admin@sirthomasabney.hackney.sch.uk](mailto:admin@sirthomasabney.hackney.sch.uk)

**We look forward to receiving your application!**

## **JOB DESCRIPTION**

**Grade: MPS**

### **Main activities & responsibilities:**

The current School Teachers' Pay and Conditions document describes duties that are required to be undertaken by teachers in the course of their employment. In addition, certain particular duties are reasonably required to be exercised, and completed in a satisfactory manner. It is the contractual duty of the post holder to ensure that his/her professional duties are discharged effectively.

### **Essential Qualifications**

- Educated to degree level
- Qualified teacher status

### **Experience**

- Will have had some experience of teaching in a multicultural inner-city environment, ideally in more than one year group.

### **Particular Specific Responsibilities**

- The post holder is responsible to their line manager for his/her duties, responsibilities and teaching tasks.
- The post holder will interact on a professional level with all colleagues establish and maintain good working relationships which will promote the development and effective delivery of the school curriculum and maximise children's achievement.
- The post holder will be responsible for the supervision of the work of support staff and any students who may be on teaching practice or work placement.
- The post holder undertakes the teaching of the pupils in his/her class and the associated pastoral and administrative duties in respect of those pupils as well as the general responsibilities in the school as agreed with the Headteacher.

### **Other Responsibilities**

In addition, to undertake such duties of a similar nature as may be reasonably directed by the Headteacher from time to time. The duties and responsibilities of the post may vary from time to time according to the changing needs of the school.

## **Person Specification**

- To be flexible and versatile in attending to the needs and requirements of children.
- Excellent organisational skills, ability to meet time-related deadlines and ability to prioritise.
- Ability to work under pressure and on own initiative.
- Ability to develop interpersonal relationships with children and staff.
- Identify underperformance in pupils and take appropriate action to rectify.
- Supervision of children in an assertive but fair and reasonable manner.
- To be able to praise, encourage and develop potential of children to raise attainment.
- Teaching all pupils in your class according to their educational needs and acknowledging that every lesson counts.
- Creating a well-ordered and secure environment that will ensure the educational well-being of individual children within the group.
- Making effective use of ICT to enhance learning and teaching.
- Undertaking careful planning and delivery of the curriculum.
- Ensuring careful and ongoing assessment of the pupils learning to inform further planning.
- Ensuring that the curriculum is differentiated to mean that tasks and activities are matched to the ability of the children and henceforth allowing them to make progress at the right pace and level.
- Completing all assessments and records as determined by school policy in a timely fashion.
- Working with school leaders to track the progress of individual children and intervene where pupils are not making progress.
- Working with school leaders to complete and teach individual pupil plans where pupils have specific needs.
- Ensuring that equal opportunities are implemented in the classroom and throughout the school.
- Developing and maintaining positive relationship with parents, which involve them actively in the classroom and in the learning process.
- Participating in planning and staff meetings.
- Contributing to the whole school ethos by taking a leading role in display particularly in own classroom and designated whole school areas as agreed with the Head of School.
- Contributing towards the development of the school and implementation of whole school policies.
- Contributing and co-operating with other staff and professional agencies as appropriate to the needs of the children.
- Undertaking in-service training for further development as a teacher.
- Undertaking other duties, which may be reasonably assigned by the Head of School to ensure the smooth running of the school.