

Sir Thomas Abney Primary School
Teaching & Learning Committee Terms of Reference.
Reviewed by Committee __13 Oct 16__ Agreed by GB on _____

Membership: To be determined by the governing body

Quorum: 3 Governors and the Headteacher or the Headteacher's representative

Chair: _____

ENSURE effective monitoring of the quality of teaching is undertaken by SMT and the results of monitoring are reported to governors. Be familiar with policy for monitoring and evaluating the quality of teaching.

1. **ENSURE** pupil assessment and record keeping systems are in place and working and that assessment data is used for teachers' planning and target setting.
2. **MONITOR and EVALUATE** pupil progress using pupil assessment data from the school, LEA and comparative national data. Check pupil performance using examination and SATs results, and comparative local and national data. Ensure statutory target setting is undertaken.
3. **RESPOND** to aspects of underperformance (e.g. handwriting) and the particular needs of groups of pupils who may be underachieving (e.g. boys; pupils in public care) and monitor their progress.
4. **DEVELOP** a strategic approach to school development planning. Consider and recommend the school development priorities to the GB annually. **Advise the Resources Committee** of priorities for budget planning.
5. **MONITOR and EVALUATE** progress on school development priorities.
6. **ENSURE** the school policies on – **e.g.** – teaching and learning; planning; assessment and record keeping; relevant curriculum subject areas; and on such matters as behaviour, sex education, religious education and collective worship are agreed, implemented, monitored and reviewed. Oversee policy pertaining to matters of pupil attendance, punctuality, behaviour and discipline.